

School of Engineering, The University of Tokyo

**ESEP 2024, Suggested Format for Letter of Recommendation**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of Applicant | |  | | | | | | | |
| How long have you known the applicant? | | | | |  | | | | |
| Relation to the applicant | | | | |  | | | | |
| Please evaluate the applicant’s qualifications, professional knowledge, intellectual ability, potential, and ability to organize and express ideas. You can use an additional page if the space below is insufficient. | | | | | | | | | |
|  | | | | | | | | | |
| How would you evaluate the applicant as a candidate for enrollment to ESEP? | | | | | | | | | |
| Outstanding | Excellent | | | Good | | | Average | | Poor |
|  |  | | |  | | |  | |  |
| Recommender's name | | |  | | | Position / Title | |  | |
| E-mail address | | |  | | | | | | |
| Name of Organization | | |  | | | | | | |

Signature of Recommender (required)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_