

# School of Engineering Exchange Programs -Outbound-

\*Please note that this exchange program may be cancelled or postponed due to the unprecedented situation with global matters, etc.

\*MOFA Warning Level Website: <https://www.anzen.mofa.go.jp/riskmap/>

\*OICE (Office of International Cooperation and Exchange)

## Procedure for Outbound Exchange Application

1. Prepare the application materials.
    - a. Application form (from the university you will be applying to)
    - b. Confirmation Sheet (Contact OICE for the format.)
    - c. Academic transcript in English (from undergraduate freshman year to present)
    - d. English or Japanese Certificate of Assured Entrance for Master's / Doctoral Program  
(only for those who are seniors and will be entering a Master's program, or 2nd-year Master's students who will be entering the Doctoral program by the time they leave for the exchange program.)
    - e. Study plan (in English or Japanese※, any style, max two pages)  
※It must be written in English if it is required by partner universities.
    - f. English recommendation letter from your supervising professor or a professor who is in charge of your thesis
    - g. Copy of a minimum score of TOEFL iBT 79 or IELTS 6.5  
(We will not accept your application if your score is below TOEFL iBT 79 or IELTS 6.5. We will accept scores from more than 2 years ago. However, make sure to check the requirements of the partner university you apply to; some universities might require the score taken less than 2 years old, or to be higher than TOEFL iBT 79 or IELTS 6.5.)
    - h. Any other documents that the partner university you apply to requires you to submit
    - (i). Approval Letter from supervising professor only if he/she is different from the one who wrote your recommendation letter. \*Download it from OICE website.
    - j. Copy of residence card <front & back> (if applicable)
  2. Submit all of the application documents (paper & pdf) with a cover letter stamped by your department office to OICE by the OICE deadline.  
Where to Submit: Paper (Original): Engineering Building #8, 1st Floor, Room 161 (Office Hour: M-F 9:00-14:00)  
PDF: (Email) [outbound.t@gs.mail.u-tokyo.ac.jp](mailto:outbound.t@gs.mail.u-tokyo.ac.jp)  
(Upload) <https://forms.office.com/r/WDAYPh6WFg>
  3. After reviewing the application materials, interviews will be conducted at OICE. The results will be announced within a week.  
If you pass the interview, OICE will nominate you to the partner university officially. After the nomination, it is the students' responsibility to check the application procedure of the partner university thoroughly and complete it without delay.
  4. Submit the Acceptance Letter to OICE after receiving it from the partner university you applied. Then, you must submit the documents below to your Department Office.
    - a. Request for Approval to Study Abroad (required)
    - b. Study Plan (required)
    - c. Credit Approval Application 「単位認定申請書」 (if applicable)
    - d. Approval for the class registration and credit approval 「留学制度による授業科目及び単位数の認定について」 (if applicable)※ Participation procedures, travel arrangements, visa acquisition procedures, etc. are the responsibility of the students.  
Please follow the instructions of the partner university, check the latest visa information from the embassy or other appropriate authorities in your host country, and be sure to complete all procedures in time for the start of the program. Students are also responsible for all expenses incurred during the process.
  5. You are required to join "Futai Kaigaku Insurance" upon our instruction. Joining "OSSMA" is optional.
- ◆ The registration status at the University of Tokyo of a student studying at a partner university shall be "Study Abroad", upon approval by the faculty/graduate school that the student belongs to. (NOT "leave of absence")
  - ◆ Pursuant to the student exchange memorandum, tuition at the partner university shall not be levied and the tuition specified by the University of Tokyo shall be paid to the University of Tokyo.
  - ◆ Not permitted to apply for the student exchange program in School of Engineering while applying for USTEP.
  - ◆ Since cancellation and/or change of application after internal screening is not accepted, select the partner university and the period of studying abroad that you are seriously willing to study at.

## Useful Websites :

### \* OICE :

[https://www.oice.t.u-tokyo.ac.jp/exchange/to\\_partners.html](https://www.oice.t.u-tokyo.ac.jp/exchange/to_partners.html)

(Application procedures for Engineering outbound programs, Cover letter, Reports of past participants, etc.)



### \* GO GLOBAL :

<https://www.u-tokyo.ac.jp/adm/go-global/ja/index.html>

(Study abroad programs (USTEP, etc.) and scholarships for UTokyo Students.)



### \* Information Portal for Engineering Students (※Internal use only)

< Engineering website → Current Students → Daily Life → Information Portal >

Faculty of Engineering: <https://www.t.u-tokyo.ac.jp/en/foe>

School of Engineering: <https://www.t.u-tokyo.ac.jp/en/soe>

※ Accessible only through the University network. ※ For Engineering (and IST students) only.

(For Engineering students: study abroad programs, scholarships, application deadlines for Engineering students.)

### \* Go Global, Engineering Students! (Japanese only) :

<https://www.oice.t.u-tokyo.ac.jp/img/goglobalguide.pdf>



# School of Engineering Exchange Programs – Outbound– (2024–25)

## Deadlines

Partner Universities	2024–25 Fall/Winter	Partner University's Deadline for Fall/Winter	UTokyo (OICE) Deadline for Fall/Winter	2024–25 Spring/Summer	Partner University's Deadline for Spring/Summer	UTokyo (OICE) Deadline for Spring/Summer
McMaster University ♡	<Term 1> 2024/9–2024/12	2024/3/31	♡2024/2/8 Term 1, 2 (Open applications once a year); Term 3 (n/a)	<Term 2> 2025/1–2025/4	2024/3/31	♡2024/2/8 Term 1, 2 (Open applications once a year); Term 3 (n/a)
University of California (All campus) UCEAP ♡	2024/8, 9– (depends on each campus)	(depends on each campus)	♡2023/10/19 13:00 See Engr. Portal Site for details.	Not allowed to start from Spring due to the agreement.		
Vienna Technical University	2024/10–2025/2	2024/3/15	2024/2/15	2025/2–2025/6	2024/10/15	2024/9/13
Graz University of Technology	2024/10–2025/1	Nomination:2023/3/15 (Application:2023/5/15)	2024/2/15	2025/3–2025/6	Nomination:2024/9/15 (Application:2024/10/15) (Spring applicaion only)	2024/8/19 (Spring applicaion only)
Technical University of Denmark	2024/9–2025/1	2024/4/1	2024/3/1	2025/2–2025/6	2024/10/15	2024/9/13
Aalto University (Except Architecture) ♡	2024/8–2024/12	2024/4/30	♡2024/3/15	2025/1–2025/7	2024/10/15 (Spring applicaion only)	2024/9/13 (Spring applicaion only)
Institut National des Science Appliquees de Lyon (INSA Lyon) ♡	2024/9–2025/1	2024/4/25	♡2024/3/15	2025/2–2025/6	2024/10/25 (Spring applicaion only)	♡2024/9/13 (Spring applicaion only)
Universite de Technologie de Troyes	2024/9–2025/1	2024/4/15	2024/3/15	2025/2–2025/6	2024/10/15	2024/9/13
The University of Stuttgart	2024/10–2025/3	2024/4/1	2024/3/1	2025/4–2025/9	2024/10/1	2024/9/2
Karlsruhe Institute of Technology (KIT)	2024/10–2025/3	Nomination:2024/4/1 (Application:2024/5/1)	2024/3/1	2025/4–2025/9	Nomination:2024/10/1 (Application:2024/11/1) (Spring applicaion only)	2024/9/2 (Spring applicaion only)
Munich University of Technology (TUM) ♡	2024/10–2025/3	2024/5/15	♡2024/3/1	2025/4–2025/9	2024/10/31	♡2024/9/2
Technical University Darmstadt	2024/10–2025/3	2024/3/31	2024/3/1	2025/4–2025/9	Nomination:2024/9/30 (Application:2024/10/31)	2024/8/30
Politecnico Di Milano ♡	2024/9–2025/2	2024/4/30	♡2024/3/15	2025/2–2025/7	2024/10/30	♡2024/9/13 (Spring applicaion only)
Delft University of Technology (Faculty of Mechanical, Maritime, and Materials Engineering (3ME))	2024/9–2025/1	2024/4/1	2024/3/1	2025/2–2025/7	2024/10/1	2024/9/2
Norwegian University of Science and Technology (NTNU)	2024/8–2024/12	Nomination: 2024/3/15 (Application: 2024/4/1)	2024/2/15	2025/1–2025/6	Nomination:2024/9/15 (Application:2024/10/1)	2024/8/19
Chalmers University of Technology	2024/8–2025/1	Nomination: 2024/4/15 (Application: 2024/5/1)	2024/3/15	2025/1–2025/6	Nomination:2024/10/15 (Application:2024/11/1) (Spring applicaion only)	2024/9/13 (Spring applicaion only)
Linköping University (The Institute of Technology)	2024/8–2025/1	2024/4/1	2024/3/1	2025/1–2025/6	Nomination:2024/10/1 (Application:2024/10/15) (Spring applicaion only)	2024/9/2 (Spring applicaion only)
Swiss Federal Institute of Technology Lausanne (EPFL) [Except Architecture, Environmental Sciences] ♡	2024/9–2025/1	2024/4/15	♡2024/3/1	2025/2–2025/7	2024/10/15 (Spring applicaion only)	♡2024/9/2 (Spring applicaion only)

### Remarks:

- Generally, the deadline for UTokyo School of Engineering is “one month before the partner university’s deadline.” Not all partner universities deadlines are listed above since space is limited. Check the deadlines of the partner universities you are interested in on their websites by yourself.
- The deadline with (♡) mark is a bit earlier.
- The information above is subject to change. Partner Universities sometimes change their deadlines, requirements, etc. without notice. Make sure to check the latest information on partner universities websites.

List of Partner Universities (School of Engineering Exchange Programs -Outbound-)

Country/Region	Partner Universities
Taiwan	College of Science and College of Engineering, National Sun Yat-Sen University
PR China	X'ian Jiaotong University
	Dalian University of Technology
	Graduate School of Tongji University
	Beijing Jiaotong University
Hong Kong	Faculty of Construction & Environment, The Hong Kong Polytechnic University
India	Indian Institute of Technology Madras
	Indian Institute of Technology Hyderabad
	Indian Institute of Technology Kharagpur
	Indian Institute of Technology Kanpur
	Indian Institute of Technology Delhi
	Indian Institute of Technology Bombay
	Indian Institute of Technology Roorkee
Indian Institutes of Management, Bangalore ※	
South Korea	College of Engineering, Seoul National University
Thailand	Asian Institute of Technology ※
	Sirindhorn International Institute of Technology, Thammasat University (SIIT)
Vietnam	Hanoi University of Science, Vietnam National University Hanoi
Turkey	Faculty of Engineering, Middle East Technical University
	Graduate School of Science, Engineering and Technology, Istanbul Technical University
Canada	McMaster University
U.S.A.	University of California (All campus) UCEAP
Australia	Royal Melbourne Institute of Technology (RMIT)
	Science and Engineering Faculty, Queensland University of Technology
Russia	St. Petersburg University, Management School
Austria	Vienna Technical University ※
	Graz University of Technology
Denmark	Technical University of Denmark
Finland	Aalto University (Except Architecture)
France	The Master's Program in Engineering Department, Sorbonne Universite (Universite Pierre at Marie Curie, Paris 6)
	Centrale Supélec (Ecole Centrale Paris)
	IMT Atlantique (Ecole des Mines de Nantes )
	Institut National des Science Appliquees de Lyon (INSA Lyon)
	Ecole des Mines de Paris
	Ecole des Ponts Paris Tech <Ecole Nationale des Ponts et Chaussées (ENPC)>
	Institut Supérieur de l'Aéronautique et de l'Espace (ISAE)
	French Civil Aviation University (ENAC)
	Ecole Centrale de Lyon
	Université de Technologie de Troyes
	Ecole Normale Supérieure Paris-Saclay
	Université de Technologie de Compiègne
	Université Savoie Mont Blanc (USMB)
Centrale Supélec - Université Paris-Saclay	
University of Bordeaux	
Germany	The University of Stuttgart
	Karlsruhe Institute of Technology (KIT)
	Munich University of Technology (TUM)
	Technical University Darmstadt
	RWTH Aachen University (*Faculty limited)
	Faculty of Engineering, Friedrich-Alexander University, Erlangen-Nuremberg
	Brandenburg University of Technology Cottbus-Senftenberg
	Faculty of Civil Engineering, Bauhaus-Universität Weimar ※(M)
Mechanical Engineering, Ruhr University Bochum (RUB)	
Italy	Politecnico Di Torino ※
	Politecnico Di Milano
	The University of Trento
The Netherlands	Faculty of Mechanical, Maritime, and Materials Engineering (3ME), Delft University of Technology
	The University of Twente
Norway	Norwegian University of Science and Technology (NTNU)
Spain	School of Architecture, Technical University of Madrid (Spanish req'd)
	Polytechnic University of Valencia
Sweden	Chalmers University of Technology
	Lulea University of Technology
Switzerland	The Institute of Technology, Linköping University
	Swiss Federal Institute of Technology Lausanne (EPFL) [Except Architecture, Environmental Sciences]

Remarks :

- ※For graduate level students only.
- It is strongly recommended that undergraduate level students are fluent in the native language of the country they wish to study at.
- This is the current list of overseas partner universities with which School of Engineering, UTokyo has signed memorandums on student exchange. Some exchange programs may not be offered under certain situations such as an agreement/memorandum being not renewed or still under discussion, etc. Also, in some cases, available faculties, departments, and/or courses might be limited.